



MACRAO 96th Annual Business Meeting

November 21, 2024

Call to Order

The meeting was called to order by President Lisa Emery at 1:22 p.m. She acknowledged Past-President Butterfield via Zoom, past presidents, and first-time attendees of the MACRAO conference. She explained the voting procedures for member institutions with one vote per institution.

Approval of minutes of the 2023 Annual Business Meeting

Jon Davidson presented the minutes of the 2023 Annual Business Meeting. Emery called for a motion to approve the minutes. Kurt Kruschinska (Wayne State University) made a motion to approve the minutes. Mariah Orzolek (Alma College) seconded the motion. There was no discussion and the motion passed.

Approval of 2024 Treasurer's Report

Mary Aston introduced herself, including personal updates. She presented the Treasurer's Report for 2024, including highlights from 2023 and accomplishments and goals for 2023 and 2024.

2023 highlights:

- \$190,679.12 in Total MACRAO Assets
- \$90,269.42 in Account balances
- \$100,409.70 In 2 CD's one for 6 months and one for one year

2024 highlights:

- Sponsored the MCAN conference for \$1500
- Gave \$500 towards Advocacy Day
- Sent Tricia Westergaard as President-Elect to the AACRAO conference
- Provided 5 travel grants for 2024 annual conference

Current Status

- \$229,574.34 Total MACRAO Assets (as of 10/31)
- Membership dues are coming in for 2025
- Annual conference not paid for yet, so current assets are higher
- Anticipating a balanced budget for 2024

Emery called for a motion to accept the 2024 Treasurer's Report. Kimberley Blair-Chambers (Michigan State University) made the motion to accept the Treasurer's Report; Paul Battle (Oakland University) seconded the motion. There was no discussion and the motion passed.

Principles of Community Statement

Emery explained the necessity of a non-discrimination policy from AACRAO, and MACRAO's creation and adoption of the Principles of Community Statement to serve that need. Emery thanked adhoc committee members Amy Yoki (University of Michigan Medical School), and Lakshmi Malalahalli (Macomb Community College) for their efforts.

Recognition of Committees

Tricia Westergaard recognized the 2024 MACRAO committees. She shared that we had 19 applications this past year to join committees and encouraged continued applications. She highlighted the College Articulation Committee for putting on a successful Summer Summit, and the Admissions and Recruitment and Registrar's Practice Committees' partnership to host the first joint New Professionals Conference for both Admissions and Registrar staff. Westergaard encouraged participation in Advocacy Day this coming March. She highlighted the success of the 5 Lunch with MACRAO sessions which have hosted 118 participants this year. She thanked the Conference Planning Committee for their significant and effective efforts. Next year we will seek opportunities to add content to the LMS. She reminded members how to find information to apply to a committee on the website.

Honorary Memberships

Emery explained that MACRAO offers one or two Honorary Member recognitions per year to recognize exemplary individuals. She recognized Diane Praet who recently retired from her role as Associate Vice President and University Registrar at Detroit Mercy after 45 years. Emery highlighted Praet's significant contributions to MACRAO since joining in 1986.

Election of Officers and Recognition of the Nominations Committee Valerie Butterfield (via Zoom) recognized the individuals on the 2024 Nominations Committee. She presented nominations for the 2025 MACRAO Board of Directors and the 2025 Nominations Committee.

Nomination for President-Elect: Butterfield presented Jonathan Kohns, Spring Arbor University, for the position of President-Elect in 2025 and voting privileges on the Board of Directors for a term ending in 2027. Hearing no additional nominations from the floor, Butterfield called for a motion to elect Kohns. Amy Wisniewski (University of Detroit Mercy) made a motion, and Lee Cruppenink (University of Michigan-Flint) seconded the motion. Butterfield called for a vote and the motion passed.

Nomination for Treasurer-Elect: Butterfield presented Chris Remley, Grand Rapids Community College, for the position of Treasurer-Elect in 2025 and voting privileges on the Board of Directors for a term ending in 2027. Hearing no additional nominations from the floor, Butterfield called for a motion to elect Remley. Jonathan Kohns (Spring Arbor University) made a motion, and Patti Mousseau (University of Michigan-Ann Arbor) seconded the motion. Butterfield called for a vote and the motion passed.

Nomination for Secretary: Butterfield presented Mariah Orzolek, Grand Rapids Community College, for the position of Secretary in 2025 and voting privileges on the Board of Directors for a term ending in 2027. Hearing no additional nominations from the floor, Butterfield called for a motion to elect Orzolek. Emily Clement (Delta College) made a motion, and Kristin Simon (Mid-Michigan College) seconded the motion. Butterfield called for a vote and the motion passed.

Nomination for Professional Development Coordinator: Butterfield presented Zach Reichard, Michigan State University, for the position of Professional Development Coordinator in 2025 for a term ending in 2027. Hearing no additional nominations from the floor, Butterfield called for a motion to elect Reichard. Jill Price (Baker College) made a motion, and Colleen Kibin (Eastern Michigan University) seconded the motion. Butterfield called for a vote and the motion passed.

Nominations Committee: Butterfield presented the following individuals for membership on the Nominations Committee for a term ending in 2025:

- Aimie Adamski, Macomb Community College
- Lauren Penner, University of Michigan-Dearborn
- Niko Kanagawa, University of Detroit Mercy

Hearing no additional nominations from the floor, Butterfield called for a motion to elect these individuals. Andy Ray (Macomb Community College) made a motion, and Lee Cruppenink (University of Michigan-Flint) seconded the motion. Butterfield called for a vote, and the motion passed.

Recognition of Outgoing Officers

Emery recognized the outgoing officers for their service

- Brad Maki (formerly of University of Michigan), Secretary
- Jon Davidson (University of Michigan-Flint), Professional Development Coordinator, Secretary
- Valerie Butterfield (Grand Rapids Community College) Past President

Recognition of Outgoing President

Westergaard recognized Lisa Emery, outgoing President, for her leadership to MACRAO in 2024, and mentorship of Westergaard as President-Elect.

2025 Annual Conference

DeeDee Stakely (Ferris State University) encouraged members to plan to attend the 2025 conference, November 12-14 at Great Wolf Lodge in Traverse City.

Adjournment

Emery called for a motion to adjourn. Emily Clement (Delta College) made a motion to adjourn; Sarah Plantinga (Calvin University) seconded the motion. There was no discussion and the motion passed. Emery adjourned the meeting at 1:59 p.m.

Respectfully submitted,

Jon Davidson
Secretary, MACRAO
University of Michigan-Flint