



**2018 Annual Business Meeting Minutes
Thursday, November 15, 2018
Bavarian Inn, Frankenmuth**

Call to order

President Wendolyn Davis called the 90th annual business meeting to order at 12:39pm. Wendy introduced herself to the conference attendees and welcomed them to the Business Meeting. Aimee Adamski distributed voting cards to institutions in attendance that had not picked them up.

Introduction of the United Way of Saginaw County

Julie Westenfeld from the Conference Committee introduced Jackie Taylor from The United Way of Saginaw County. Jackie gave an overview of the organization, who they help, and thanked the MACRAO members for their generous donations.

Approval of 2017 Annual Meeting Minutes

Kimberly Blair-Chambers, Secretary presented the 2017 Business Meeting Minutes from November 16, 2017. She reminded attendees that the handouts on each table included 2017 Business Meeting Minutes, meeting agenda, committee, and treasurer reports. She also reminded the conference attendees that the minutes and reports were posted to the MACRAO web site and were in the September/October newsletter. Wendy called for a motion to accept the 2017 Annual Business Meeting Minutes, Nick Taylor, Saginaw Valley State University made a motion to accept the minutes, and Chris Pellerito, Mid-Michigan College seconded. There was no discussion and the motion passed.

Approval of 2018 Treasurer's Report

Laurie Huber, Treasurer presented the Treasurer's Report for 2018. Funds available as of October 31, 2018:

Checking Account Balance - \$73,868.86
Savings Account Balance \$125,751.21
Total Balance: \$199,620.07

Wendy called for a motion to accept the 2018 Treasurer's Report. Steve Shablin, Michigan State University, made the motion to accept the Treasurer's report, and John Meldrum, Oakland University seconded. There was no discussion and the motion passed.

Recognition of Committee Members

Lee Cruppenink, President-Elect asked all chairs, co-chairs and committee members to stand to be recognized. Lee thanked them on behalf of the Board of Directors. He also reminded attendees that Committee Reports are on the MACRAO website and in the packets on the tables. He also encouraged members to become involved in MACRAO by volunteering for committee membership.

Presentation of the Innovation in Transfer Award

Chris Marx, chair of the Articulation Committee presented the award to Northern Michigan University for their Bachelor of Science Degree in Applied Workplace Leadership. Kim Rotundo and Joe Lubig accepted the award on behalf of Northern Michigan University.

Invitation to the 2019 Conference

Amy Wisniewski, Macomb Community College, 2019 CPC Chair reminded all attendees that the 2019 Annual Conference will be held at Shanty Creek from November 20-22. The committee provided a s'mores treat for attendees to invite members to the conference.

Election of Officers

Nikole Ford-Kondruciak, Past President and Chair of the Nomination Committee, recognized the members of the committee and thanked them for their dedication and service. Nikole presented the slate of nominees for the MACRAO Board of Directors and the 2019 Nomination Committee.

Recognition of Nomination Committee

- Nikole recognized the two most recent Past Presidents of MACRAO that served on the Nominations Committee: Libby Bonnell Grand Valley State University and John Meldrum Oakland University
- Nikole also recognized the additional members of the Nomination Committee Jessica Hurst, representing a two-year institution, Karen Arnold, representing a four-year public institution and Ron Hultman, representing a four-year private institution.

Nomination for President Elect, Treasurer Elect, Secretary, and the 2019 Nomination Committee

Nikole presented Colleen Kibin for the position of President Elect for 2019. Hearing no additional nominations from the floor, Nikole asked for a motion. Carol Dwyer, Schoolcraft College, made a motion to elect Colleen Kibin as President Elect, and Niko Kanagawa, University of Michigan Dearborn seconded. There was no discussion and the motion passed.

Nikole presented Jonathan Kohns for the position of Treasurer Elect. Hearing no additional nominations from the floor, Nikole asked for a motion. Sherri Hendrix, Spring Arbor University, made a motion to elect Jonathan Kohns as Treasurer Elect, and Eric Mullen Grand Rapids Community College seconded. There was no discussion and the motion passed.

Nikole presented Kimberly Blair-Chambers for the position of Secretary. Hearing no additional nominations from the floor, Nikole asked for a motion. Stephanie Leblanc, Bay Mills Community College, made a motion

to elect Kimberly Blair-Chambers as Secretary, and Stephanie Perry Lansing Community College seconded. There was no discussion and the motion passed.

Nikole presented the nominations for the 2019 Nomination Committee. The nominees from the members-at-large are:

- Carrie Bearrs, St. Clair County Community College, representing a two-year college
- Teresa Jacques, Michigan Technical University, representing a four-year public institution
- Ron Hultman, Spring Arbor University, representing a four-year private institution

Hearing no additional nominations from the floor, Nikole called for a motion to accept Carrie Bears, Teresa Jacques, and Ron Hultman as the 2019 Nomination Committee. Dee Dee Stakley Ferris State University, made a motion to elect Carrie, Teresa and Ron to the 2019 Nominations Committee, and Maryann Finch Jackson College seconded. There was no discussion and the Motion passed.

Recognition of Newsletter Editor

Wendy recognized Carrie Lewis as the past MACRAO Newsletter Editor who accepted a position outside of MACRAO.

Recognition of Past President

Wendy recognized Nikole Ford-Kondruciak as the Past President of MACRAO. She thanked her for her dedication and leadership.

Recognition of Outgoing President

Lee Cruppenink thanked Wendy Davis for her service as President.

Outgoing President's Remarks

Wendy, President thanked the Board of Directors and spoke about her story and journey of becoming involved with MACRAO and the presidency.

Wendy passed the gavel to Lee as the new MACRAO president.

New President Remarks

Lee detailed his plan for her year as president of MACRAO. He is starting his journey at the MACRAO Town Hall session on Friday from 11-12pm. He plans to listen to the membership, and to create an organization that is sustainable in today's technical world. He also encouraged members to get involved.

Call for Adjournment

Lee adjourned the meeting at 1:15pm